

37th

**BEING IN LOVE
WITH SCIENCE
OF LOVE**

IUSTI

Europe Congress

THE INTERNATIONAL UNION AGAINST SEXUALLY
TRANSMITTED INFECTIONS

**SPONSORSHIP &
EXHIBITION MANUAL**

11-14 September, 2024

Zagreb, CROATIA

Hotel Sheraton

CO - Organizers:

Croatian STD Society of the
Croatian Medical Association

Croatian Dermatovenerological Society
of the Croatian Medical Association

Held jointly with:

Annual Meeting of the Croatian Society
for Sexually Transmitted Diseases

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DEAR FRIENDS AND COLLEAGUES,

It is with our great honour and pleasure that we extend to all of you the most cordial invitation to the **37th International Union against Sexually Transmitted Infections (IUSTI) Europe Congress to take place in Zagreb, Croatia, from September 11 to 14, 2024.**

Besides, we feel free to remind you that this is officially the greatest annual STIs event in Europe taking into account many different aspects of various STIs, HIV infection/AIDS and genital dermatoses on one place, under the "umbrella" of long-lasting tradition of IUSTI Europe...measuring in decades.

The 37th IUSTI-Europe Congress is an exceptional opportunity for the exchange of the scientific ideas, knowledge, and experience among colleagues dedicated to sexually transmitted diseases and genital dermatology from across Europe and World. The lecturers that have already accepted our invitation definitely represent a distinguished group of internationally renowned professionals, including dermatologists, gynaecologists, infectologists, microbiologists, urologists, proctologists, epidemiologists, sexual health professionals etc. It is our great privilege that we have developed a very close collaboration with all of them through many previous congresses, joint projects, multicentre studies, registries, the creation of new guidelines etc. But...much more than only this, many of the world-renown experts in the field of STIs have become our good friends meanwhile, based also on the warm, friendly, open and sincere atmosphere characteristic for our Congresses and IUSTI Europe in general. Thus, we assure you that each of you wishing to share your experience and, at the same time get some new insight into the dynamical and challenging field of STIs today would benefit by joining us at this outstanding Congress!

We also assure you that the traditional Croatian hospitality awaits you in our capital city Zagreb...the Middle-European "boutique" city with the unique "Southern breeze" at the same time, presenting itself in the best possible atmosphere in September, the most suitable time to visit Zagreb and experience its dynamic, vibrant, but also relaxing charm. The Congress Organizing and Scientific Committee will do their utmost to create an unforgettable professional and social atmosphere for every participant.

We definitely anticipate an exciting scientific program and lively discussions. We are looking forward to your valuable presence and contribution!

Don't miss this chance!

Awaiting you in Zagreb this September!

Most cordially welcome!

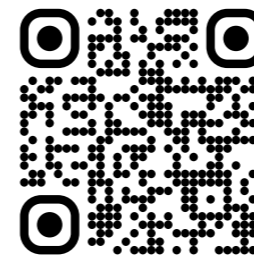
Congress President
Mihael Skerlev



Congress President
Suzana Ljubojević Hadžavdić

OFFICIAL CONGRESS WEB SITE

www.iustieurope2024.org

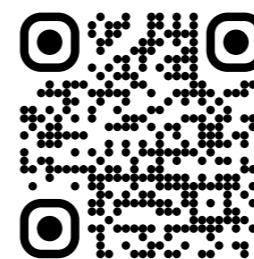


CONGRESS VENUE

Hotel SHERATON
Kneza Borne 2
10 000 Zagreb
Croatia

PROFESSIONAL CONGRESS ORGANIZER

SPEKTAR PUTOVANJA
Andrije Hebranga 34
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SPONSORSHIP PROGRAM INTRODUCTION

Whether you are selling, promoting your company, establishing your corporate message, researching the market or introducing new products, take advantage of the unique exhibition and sponsorship opportunities during the **37th IUSTI Europe Congress The International Union Against Sexually Transmitted Infections**. The various sponsorship options are listed in the following pages in which potential sponsors can select different items up to the amount of the financial support they can offer. Companies can sponsor an element individually or where possible, acceptable to all and appropriate in combination with another sponsor. If a company is then interested in becoming a sponsor of the **37th IUSTI Europe Congress**, the order form enclosed at the end of this document should be returned as soon as possible. All applications for exhibition space or sponsorship will be treated on "first come, first served" basis.

HOW TO CONTRIBUTE

There are many ways to contribute:

1. Sponsorship packages:

- Platinum Sponsor
- Gold Sponsor
- Silver Sponsor
- Bronze Sponsor

2. Exhibition: space or booth

3. Satellite Symposium

4. Advertising

5. Other sponsored Items

APPLICATION & PAYMENT

APPLICATION & PAYMENT POLICY

The application for sponsorship and exhibition should be sent to the contractor by mail or fax (the application forms are enclosed in this manual). Once the application has been approved by the contractor you will be sent a quotation for the full amount. The payment is to be settled by July 15, 2024 at the latest. For the applications received after that date a full payment is required within 3 working days. (Subject to availability). Non-payment by this stated deadline will lead to the cancellation of the right to use the booth or other service, without reimbursement of the deposit paid. Payment can be made by bank transfer only.

METHODS OF PAYMENT

BY BANK TRANSFER

The bank transfer payment should be made payable to **Croatian Medical Association-Croatian STD Society**.

The company's full name and the Reference: 37th IUSTI Europe Congress should be included with the payment.

Account information for payment in EURO:

Croatian Medical Association
Šubićeva 9
10 000 Zagreb
Croatia

Bank Name: Zagrebačka Banka d.d.

Bank Address: Savska 60 / 10 000 Zagreb / Croatia

IBAN: **HR7423600001101214818**

SWIFT: ZABHR2X

Reference number: 268-578

SPONSORSHIP PACKAGES

* please, kindly note that the final adjustment of pricing is possible by the direct contact with the Congress organizers. Thank you

PLATINUM SPONSOR

20.000,00 EUR (25% of VAT not included)

Main sponsor package includes:

- Satellite Symposium of 45 min.
- Exhibition space: 4m2
- Advertising: 3 advertisements in Final program/ Abstract book
- 3 promotional inserts in congress bags
- Audio-Video Advertising
- 4 gratis registration fees for company representatives
- Company logo at congress bags and accreditation straps
- Company logo with the hyperlink on the official congress web site

Platinum sponsor obligations:

- To provide congress bags for all participants
- To print the name of the congress and main sponsor logo at congress bags
- To provide accreditation straps with their logo

SILVER SPONSOR

13.500,00 EUR (25% of VAT not included)

Silver sponsor package includes:

- Satellite Symposium of 15 min.
- Exhibition space: 4m2
- Advertising: 1 advertisement in Final program/ Abstract book
- 1 promotional inserts in congress bags
- 2 gratis registration fees for company representatives
- Audio-Video Advertising
- Company logo with the hyperlink on the official congress web site

GOLD SPONSOR

16.500,00 EUR (25% of VAT not included)

Gold sponsor package includes:

- Satellite Symposium of 30 min.
- Exhibition space: 4m2
- Advertising: 2 advertisements in Final program/ Abstract book
- 2 promotional inserts in congress bags
- Audio-Video Advertising
- 3 gratis registration fees for company representatives
- Company logo with the hyperlink on the official congress web site

BRONZE SPONSOR

10.000,00 EUR (25% of VAT not included)

Bronze sponsor package includes:

- Satellite Symposium of 15 min.
- Advertising: 1 advertisement in Final program/ Abstract book
- 1 promotional inserts in congress bags
- 2 gratis registration fees for company representatives
- Company logo with the hyperlink on the official congress web site

EXHIBITION

THE EXHIBITION

The 37th IUSTI Europe Congress will be held at Hotel Sheraton Zagreb, from September 11 to September 14, 2024. This Congress will be a unique opportunity for exhibitors to display their new products, equipment and techniques. The exhibition will be situated close to the conference halls and poster areas.

EXHIBITOR REGISTRATION

All exhibitors are required to be registered and will receive a badge displaying the exhibiting company name and representative person. Each exhibiting company will receive 1 badge for free with the company name. Any additional badge can be purchased. Please see the fees at the official Congress web site. The exhibitor badge authorizes access to the exhibition hall, welcome cocktail and the industry's satellite symposia, but does not authorize the entrance to the scientific activities and functions of the Congress, or access to the other benefits offered to the registered delegates. Exhibitor's badges can be collected by an authorized person of the company's staff at the Registration Desk. All exhibitors need to wear the badge during the Congress (badge of the company is authorized, but in addition).

RENTING OF EXHIBITION SPACE

Renting of Exhibition Space includes use of space during the exhibition and during assembly and dismantling periods, the insertion of your company full contact details and profile in the Exhibition Directory delivered to all delegates, the listing of your company in the Final Program and the Congress website, one full Congress documentation and admission to Welcome reception.

EXHIBITION RATES

Exhibition spaces will be available as a floor space – minimum 4m2 (2m length x 2m deep). To guarantee an optimal contact between exhibitors and potential customers during the Congress the coffee breaks will be held in exhibition area.

EXHIBITION FLOOR SPACE

FLOOR SPACES

1.000,00 € x 1m² (vat not incl.) – minimum 4m2

INCLUDED:

- 2 electrical points (electric outlet and/or lighting)
- Voltage: 220V 50Hz max 2kW
- 1 waste basket

All additional services such as partition walls, carpet, furniture or extra electricity etc. may be arranged and ordered at extra cost.

BOOTH ALLOCATION

Detailed exhibition layout will not be provided until June 2024. Any booths booked before this date, will be allocated by the organizer, respecting the order of arrival and the exhibitor's preferences from the order form. From July 2024 exhibition floor plans will be published and updated on the Congress web site, indicating both booth positions already booked and those still available. Official Contractor reserves the right to change if deemed advisable, the location, importance and layout of the surfaces confirmed to the exhibitor. Confirmed surfaces may also be released without prior notification if the exhibitor fails to balance any invoice in due time.

CANCELLATION POLICY

Cancellation must be made in writing to the contractor and the following cancellation rules apply:

- The organizer shall retain 50% after the contract is signed and confirmed.
- The organizer shall retain 100 % after July 15, 2024.

SATELLITE SYMPOSIUM

It is anticipated that a number of opportunities will be available for companies to organize Satellite Symposia to run in conjunction with the Congress. The sponsoring company is responsible for the selection and invitation of the speakers and chairpersons in the Symposium and covering their registration fees, travel and accommodation expenses.

The duration is of 15 to 60 minutes and the price includes the following services:

- The lecture hall at the Congress Venue
- Standard audio-visual equipment - (LCD projector, microphones, screen)
- Access to the speakers preview-room
- Publication of the sponsor's name, Symposium title, schedule and program in the Congress Final Program
- The option to insert the invitation cards related to the Symposium into Congress bags

RULES FOR SATELLITE SYMPOSIA

Companies may be allowed to distribute flyers and other documents advertising their Satellite Symposium prior to the meeting to potential attendees using the Congress logo (see special rules about the use of the Congress logo). Documents may also be distributed on site but only within the limits of the exhibition stand of the company holding the advertised Satellite Symposium. It is strictly forbidden to distribute handouts at any other areas without a permission of Official Organizer in writing. Companies are allowed to advertise their Satellite Symposium by displaying freestanding posters in front of the doors of the rented conference room. Posters must be provided by the sponsor and may be set up not more than 1 hour prior to the scheduled start of the Symposium. It is strictly forbidden to advertise at any other area unless booked at extra cost and confirmed in writing by the Organizer.

Further information will be sent to the sponsors in due time. Symposia sponsors are responsible for all travel and hotel accommodations for their speakers as well as for registering their speakers to the Congress. Access to non registrants to the Symposium will be refused by the organizers. The standard equipment of each conference room is included in the rental price of each Satellite Symposium: Only single Power Point projection will be pro-

vided. No translation will be provided in any room and during any session. Any additional audio-visual or technical equipment has to be ordered at an extra cost through the Organizers only.

USE OF THE CONGRESS LOGO

Sponsors may be allowed to use the IUSTI logo for their Satellite Symposium invitations. Each document including the logo must be sent to organizer for approval. Please allow two weeks for approval. The logo may not be used in relation to any product but only with the company name. No approval will be given whenever any product name is mentioned in the invitation text. Any other improper use of the Congress logo will give the right to legally pursue the company.

PRICE OF SATELLITE SYMPOSIA

(vat not included):

SYMPOSIUM 60 MIN.	12.000,00 €
SYMPOSIUM 45 MIN.	10.000,00 €
SYMPOSIUM 30 MIN.	7.000,00 €
SYMPOSIUM 15 MIN.	5.000,00 €

ADVERTISING

OTHER SPONSORED ITEMS

PRINTED MATERIALS

Companies may also advertise in the official Congress documents that will be printed or published online. Artwork is to be supplied by the sponsor.

ADVERTISING IN FINAL PROGRAM

The book will be distributed to all participants. Outside and inside cover of the final programme will be offered to main sponsor and offered to other sponsors only if available.

Following price: Inside pag- 850,00 € (vat not included)

INSERTS IN CONGRESS BAGS

A promotional flyer or paper about your company and products will be inserted in each of the Congress bags. The insert should to be produced by the sponsor. Max. dimension per copy: A4 format, 4 pages, 30 grams.

Rate per insert: 900,00 € (vat not included)

AUDIO-VIDEO ADVERTISING

Variety of companies' product can be advertised on a big plasma screen beside registration desk during the Congress. It is the best way to reach all the participants with the movie or few slides.

Rate per audio video advertising: 1.000,00 € (vat not included)

PENS / WRITING PADS

Sponsors are welcome to supply writing pads and pens which will be distributed to all the participants. The sponsor will obtain possibility to print company name and logo on the materials. The items should to be provided by the sponsor. Company's name will be listed in the List of Sponsors.

Rate: 800,00 € (vat not included)

BOOKMARKS

The sponsorship covers a production of the bookmark attached to the Final Program. The bookmarks should be provided by the sponsor. Company's name will be listed in the List of Sponsors.

Rate: 700,00 € (vat not included)



**BEING IN LOVE
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**General Terms
and Conditions**

GENERAL TERMS AND CONDITIONS FOR EXHIBITION AND INDUSTRY PRESENTATIONS

APPLICATION

Application for industrial presentations (i.e. Exhibition, Symposium, Advertising, or any other kind of sponsoring) requires the respective written format. The order form must be filled in diligently and duly signed to be legally valid and acceptable. The registration is an irrevocable and legally binding instrument, obligating the applicant from beginning to end of the exhibit or sponsorship.

SUPPLEMENTARY OR EXCEPTIONAL PROVISIONS

With the signature, the applicant accepts and recognizes the General Terms and Conditions as well as any supplementary provisions and is obligated to commit any and all persons in his employ at the venue to abide by said terms.

CONFIRMATION OF PARTICIPATION / INVOICING

The written confirmation and subsequent invoicing by Organizer constitutes the sole document of acceptance and admittance to the exhibit /sponsorship and is issued exclusively to the applicant, under the specific terms stated herein.

CONTRACT

The contract becomes effective with the deliverance of the confirmation and subsequent invoice by Organizer to the respective applicant. Deviations and/or supplementary terms and provisions require the written confirmation by Organizer to become legally binding.

CONTRACT COMPONENTS

Mandatory contract components are

- The Order Form
- The General Terms and Conditions
- The Supplementary or Exceptional Provisions

In the event of discrepancies the above referenced provisions pertain.

LIMITATIONS

Organizer reserves the right to refuse participation to a single applicant for reasons of practicality, for example if the available exhibition space proves insufficient or may limit participation to certain representative business groups deemed imperative to the achievement of the intended purpose of the exhibit. The same provisions pertain to exhibition objects or forms of presentation, likewise for symposia, workshops and courses, determined in advance not to be directly related in context to the objective and purpose of the entire event. Organizer has the right to reject and refuse presentation material and/or methods, found unsuitable or undesirable to the event or to be harmful, disturbing or intolerable to the visitors of the exhibit, even after admittance, at the responsibility and cost of the exhibitor or presenting agency, and may, if warranted, order the removal or temporary storage of unauthorized exponents or forms of presentation. In aforementioned eventualities, the affected parties forgo all rights to any type of claim against Organizer.

EXHIBIT SHARING / BOOTH SHARING

For reasons of liability it is not possible for two or more companies to share the same booth. All responsible personnel representing a firm or business at the booth must be employed or commissioned by a single company.

ALLOCATION OF EXHIBITION SPACE AND PRESENTATION LOCATIONS

Stand positions can not be chosen by the exhibitor. Organizer allocates space as well as presentation a location primarily under consideration of the date, the order form was received, the subject and intend of the respective event, and according to availability of exhibition space and locations. Special request will be given due consideration in line with these criteria, however, without giving any guarantees for realization.

CHANGES IN DIMENSION OR LOCATION

Organizer reserves the explicit right to change locations or dimensions of display space on short notice, even after initial confirmation, if necessary in order to achieve the event target. Neither restitution nor claims of any kind are applicable.

EXCHANGE, SUBLETTING

The rights and responsibilities extended to a company by virtue of the confirmation and invoice documentation are absolutely non-transferable and do not permit, even in part, any kind of subletting, exchange and sharing of space or locations to third parties.

ORGANIZATION – EXHIBITION

Realization of the booth design must not deviate in any way with the originally submitted and accepted plans and layouts. The respective minimum and maximum standards for booth construction are determined in the General Terms and conditions governing participation.

Any deviations, however minimal are only permissible after prior consultation and written consent by organizer. Booth construction must always be self supporting and may not be attached to wall, pillars or floors.

ORGANIZATION IN GENERAL

Only 100% soluble adhesives may be used to secure temporary flooring / carpeting to pillars, walls and ledges, which are part of the allocated display area or conference rooms used as such. The attachment of advertising materials, posters and any kind of directional signs, as well as gluing, painting, and wallpapering of building parts, ceilings, walls, pillars, floors or other integral a part of the display area is strictly forbidden. Built-ins and/or changes to existing conditions, furnishings or inventory warrant the explicit advanced written consent of Organizer. Any cost arising from such changes and the reversing of same after the event are the responsibility of the exhibitor. Reconstruction and renovation works of any kind may only be initiated on order of Organizer and its subagents. Fire alarms, sprinkler systems, hydrants, electrical distributors, telephone jacks and hook-ups, emergency lighting, entrances and emergency exits must be left unobstructed and accessible. They may neither be removed nor obstructed, covered up or taken down. The usage of laser equipment generally warrants the advanced co-ordination and permission of Organizer. Additionally, a permit of the responsible county administration for the protection of worksites and a site inspection by a licensed inspector must be secured at the exhibitors own cost. Technical inventory and supplies at the exhibit venue may only be

operated by authorized and qualified personnel. The exhibitor is held liable for all infractions and/or damages caused by himself, his employees as well as third parties employed by him as assistance and helpers at the venue. Additional or supplementary provisions and services, changes and last-minute requests, not explicitly mentioned in the registration forms, always require the written consent of Organizer.

It is the responsibility of the exhibitor to notify Organizer well in advance of any such changes or additions and the extended of possible works required and secure the necessary permits to effect these. Organizer is not responsible for surveying deadlines or securing legal assistance of any kind.

EXPONENTS, PRESENTATION MATERIALS / REMOVAL, EXCHANGE

The admissible exponents and/or presentation materials may only be removed from the exhibition site with mutual consent. Any direct and onsite sales of goods is only permissible with prior written authorization. Once this permission has been granted, all exponents designated for sale must be clearly marked and priced. Exhibitors and presenting companies must adhere to the guidelines provided by the commercial and health authorities and are responsible for the securing of eventual permits if warranted.

UNLOADING OF EXHIBITION MATERIALS

The delivery and removal of exhibition materials will take place via the loading docks of the hotel.

- Vehicles are to leave immediately after unloading
- Permanent parking is not permitted in front of the hotel
- All packages need to be checked and labeled before entry into the building.

COMMERCIAL LEGAL COVERAGE

Exhibitors and presenting agency are responsible for necessary legal protection and copyrights. A six-month protection / warranty for samples (usage- or taste samples) and product warranties from the beginning of an event is only necessary, if the Chief Justice has posted a respective notice in the National Legal Publication.



PAYMENT REQUIREMENTS / PAYMENT RESPONSIBILITY

The exhibitor or the presenting company is responsible for timely payment of all applied and approved services at the established tariffs to Organizer. This also pertains to services by third parties which have been advanced by organizer within the contractual framework and on behalf of the exhibitor or presenting agency. All prices are net and require the addition of the applicable legal VAT.

DUE DATE – MATURITY

Installments or rest payments reflected on the application and confirmation / invoice, are due in full and without deduction on the applicable date, and payable either directly to Organizer or to a specific account installed by Organizer for this purpose, always reflecting the invoice number for cross-reference. Any and all supplementary provisions and services, especially if granted on site, will be invoiced immediately after conclusion of the event, having been double checked for their validity and contents, and become due immediately without delay. In the event of delays or non-payment, Organizer is authorized to levy penalties, not exceeding 8% of the basic tariff charged by the European Central Bank, insofar that it is proven that the exhibitor or presenting agency is not an end user in the legal sense. The later calls for a penalty of 5% of the base tariff of the European Central Bank.

LIABILITY INSURANCE, SECURITY / LIABILITY OF ORGANIZER

Organizer has secured insurance coverage for personal and object damage. The entire exhibition venue, including conference rooms, is secured and guarded day and night, however; this security measure excludes the surveillance of individual booth or exponents. The liability coverage for general night surveillance / lock-up carried by Organizer does not curtail coverage. Organizer is only liable for damages resulting from mal-intend or gross negligence. A separate fire protection watch will be furnished, if specified by local provisions. Claims must be submitted to organizer immediately. They become invalid if not recognized by Organizer or if not submitted within 6 months from the termination of the event. Organizer refuses liability for damages resulting from differentials in services rendered

or reasons beyond their control, for example if the power supply could not be guaranteed by the local Public Utilities. Organizer is not liable for loss, theft or damage to exponents or presentation objects and personal belongings imported during the event or damaged during transport. Follow-up damage claims for lost profits, replacements and such are unacceptable.

EXHIBITOR RESPONSIBILITIES

The rented display space and/or rooms are to be treated with care by the presenting agency (exhibitor) before, during and after the respective event. The same pertains to any objects and props rented by Organizer explicitly for the event. Exhibitors and/or presenting agencies are held liable for all damages to persons or objects, caused by the exhibitor, his/her employees and any third parties in his temporary employ, his/her vehicles or his/her visitors at the venue location, to the inventory of same or to loading ramps or designated parking areas. Display booth and presentation rooms are to be adequately staffed and guarded during the assembly phase, the exhibition itself and the disassembly period. Any additional or personal objects are to be safeguarded, as they are not covered under the effective insurance policy. It is strongly recommended to obtain additional insurance to safeguard for any eventualities like damage to persons, objects or theft. It is advisable to make use of the specialized services provided by the organizer for extra night watches for individual booths or exponents.

CONTRACT CANCELLATION CLAUSE

CANCELLATION BY THE EXHIBITOR OR PRESENTING AGENCY

Companies that have applied for exhibition space or presentation rooms and received confirmation for these from Organizer cannot be released from the contract.

If the applicant must insist on release and Organizer grants an exceptional release, the following cancellation fees will apply and are payable to Organizer without delay, to cover any damage arising from the cancellation:

- The organizer shall retain 50% after the contract is signed and confirmed
 - The organizer shall retain 100 % after July 15, 2014
- All cancellation fees exclude VAT. The obligation for payment exists, if the company having registered for exhibition space or other forms of presentation, will not prove, that no damage or damage less than the cancellation fees has been caused. In case of cancellation of parts of the services registered for, cancellation fees as mentioned above will be invoiced for the cancelled services.

CANCELLATION BY ORGANIZER

Organizer has the right to cancel an applicant:

- If said applicant becomes delinquent in payment according to the contractual terms and conditions;
- In case of No Show or disregard of the assembly specifications, if the assembly of the booth or stand does not occur within the contractually agreed time-frame, or if the display booth/stand is not occupied in time, i.e. at least two hours before the official opening of the event;
- If infractions against the house rules are noticed. In case of grave infractions against the house rules by the exhibitor and/or presenting agency and if these are not remedied after repeated warnings;
- Reasons resulting from the person or persons representing the exhibitor or presenting agency, if the prerequisites for granting admission / confirmation are not known to the person/persons representing the exhibitor or presenting agency or if Organizer becomes aware of reasons in retrospect, which would have precluded admission. This pertains in particular for the revelation of bankruptcy or insolvency by

the exhibitor or presenting agency. The exhibitor or presenting agency is obligated to notify Organizer without hesitation of any occurrences of that nature. The confirmation and admission can be revoked without obligation in such cases and the display space and presentation modus may be disposed of in a different manner. No restitution or reimbursements are applicable in the afore referenced cases.

The exhibitor and/or presenting agency is held liable for any damages or losses incurred as a result of their cancellation, if the space or rooms cannot be rented again. As security for eventual claims, including future claims, Organizer can make use of their right to demand a security deposit. Organizer can not be held liable for damage of retained goods or objects. The exhibitor or presenting agency is obligated to disclose any information in regard to ownership of the exponents at any time.

REASONS BEYOND CONTROL / ACTS-OF-GOD

The event may be moved to a different date, cancelled altogether or the time frame changed as a result of incidents beyond anyone's control or extenuating circumstances out of the control of Organizer. The application remains binding in the event of a time change or extensions. Upon presentation of a written petition the application may be revoked and the applicant released from his/her obligations by Organizer. However, even with the explicit consent of Organizer and if the rented space and/or presentation rooms can be sublet without further damage, 25% of the originally invoiced amount are retained as compensation. This pertains also for the eventuality that the event had to be cancelled for reasons beyond anyone's control or Acts-of-God. The applicant has no right to regress if the event has been moved to a different date, a different time frame or cancelled entirely –regardless of the reasons.



VIDEO CLIPS AND SOUNDTRACKS

Video or sound recordings of the display area, portions thereof or presentations are only permitted during regular operating hours of the exhibit and if it can be established that these will not present a hazard to visitors, with the consent of the exhibitor and/or presenting agency.

ADVERTISING

Exhibitors and/or presenting agencies are only allowed to advertise within the confines of their rented space. Non-participants or third parties are prohibited from advertising in the exhibit halls or presentation rooms, as well as the entrance or exit areas. Unsuitable solicitation or advertisement which does not conform to the framework of the event must be avoided! Company CI or logos in neon lights- or flashing lights is only acceptable with the prior written consent by Organizer. Optical, moveable and sound advertising materials are only tolerated if they do not constitute any aggravation to visitors, exhibitors and/or presenting agencies alike. Movie (celluloid film) presentations according to regulation are forbidden. Organizer is authorized to confiscate, prevent or remove any advertising means or materials, which are in violation to afore mentioned stipulations, without the aid of legal instruments, prior warning and no responsibility for eventual damages. Any resulting cost becomes the responsibility of the exhibitor and/or presenting agency.

OPERATING HOURS / SCHEDULE ADHERENCE

The exhibitor is responsible to the staffing and must insure the cleanliness of the rented display area during opening hours. The exhibitor is further responsible to assure adequate staffing of the presentation locations during the set-up and dismantling phases and to vacate these timely and in clean condition. All exhibitors and their employees and trustees are obligated to vacate the premises and remove all vehicles from the designated parking areas within 1 hr of closing time.

DISMANTLING PHASE / TERMINATION OF THE EVENT

After the official closing of the scheduled event, the exhibitor and/or presenting agency is responsible for the timely dismantling of the display area and within the contractually designated time frame. Ongoing presentations or

events are to be terminated and any presentation materials and props must be removed from the rooms within the designated time frame. Rentals are to be returned before the deadline to the respective rental agency. If the dismantling of the display booth or the presentation materials as well as the imported objects by the exhibitor and/or presenting agency are not effected on schedule, Organizer is then authorized, after giving due notice, to order removal of any such objects at the cost and responsibility of the exhibitor and/or presenting agency. Should a presentation run overtime, Organizer has the right to close or halt the presentation in order to re-use the facilities and/or bill the presenting agency for the overtime.

FORGOTTEN OR UNCLAIMED MATERIALS

Exponents and/or presentation materials which remain unclaimed after the deadline specified in the special attachment to the General Terms and Conditions, will be removed or stored, whichever pertains to the particular nature of the goods, at the cost of the responsible company or agency. Transportation or storage cost for unclaimed or left behind materials are the responsibility of the exhibiting or presenting agency or business.

PETS AND ANIMALS

Pets or animals are not permitted at the venue.

MISCELLANEOUS

Organizer reserves the right to effect any changes deemed necessary to insure the overall success of the event.

FEDERAL DATA PROTECTION AND PRIVACY ACT

The exhibitor or sponsor agrees that, for organizational purposes of the meeting, the data given in the order form may be used, processed and published (e.g. within the list / documentation of exhibitors and sponsors). All personal and private data of Organizer business partners are processed and saved under strict adherence to § 23-25 BDSG within the framework of the contractual objectives.

FINAL CLAUSE

Place of fulfillment is the city the meeting / exhibition takes place. Exclusive Court of Jurisdiction for all disputes arising out of the contract or these general conditions



THE INTERNATIONAL UNION AGAINST SEXUALLY TRANSMITTED INFECTIONS